

Terms and Conditions

Sponsorship

If your employer is sponsoring you, ensure that the *Company Sponsorship* document is completed with a purchase order and sponsor's signature. The sponsorship agreement is subject to its own terms and conditions stated in the 'Employer's Authorisation' statement.

Fees

Fees or a deposit must be paid before the commencement of a module.

Course places are not guaranteed until payment is received.

The college reserves the right to inform the awarding body of non-payment of fees. A qualification cannot be awarded if fees are outstanding.

For CIM qualifications, fees are exclusive of textbooks, and CIM membership and assessment fees.

The Australian College of Marketing ('the college') reserves the right to change its fees from time to time. Latest fees are quoted on our website and are the fees charged at the time of enrolment.

Direct Debit Contracts

Please note that Direct Debit Contracts have their own Terms and Conditions stated separately on the agreement.

Withdrawing

You must inform the college in writing within ten calendar days from your date of enrolment and before the qualification commencement date.

A refund of fees paid, less an administration fee of \$400, will be issued if the request is received within ten calendar days of enrolment, provided this is also before the qualification commencement date.

If you fail to notify Australian College of Marketing of your withdrawal request within ten calendar days of enrolment, and before the commencement date, you will be liable to pay the full fee.

Qualification fees paid in full are non-refundable after the commencement date of the first module. Module fees paid in full are non-refundable after the commencement date of the module.

Deferring

If you wish to defer a module, then this must be made in writing 21 calendar days before commencement of the module.

Any deferment made after the stated times will result in fees being non-refundable and payable in full.

